



ASSISTEENS OF IRVINE: Commonly Asked Questions

→ How do I sign up for Remind101?

- ◆ Text @irvine25 to the number 81010
- ◆ You will then be enrolled in the Assisteens 2024-2025 Remind101 roster.

→ How do I log into the website?

- ◆ Website: assisteensofirvine.org
- ◆ Click on the login button at the top of the website, where there will be an option to sign up. Input YOUR email address and YOUR password.
- ◆ From there, the Web Manager will accept your request between 1-3 days. You will get a notification when the request is accepted and you will be able to access the Members Only pages.
- ◆ Use the email and password that you added when signing up to log in to the website.

→ Why should I use the website?

- ◆ The website has all your answers to your questions.
- ◆ It lists upcoming meetings and events.
- ◆ It contains all the forms that are in the binder, including reimbursement forms.
- ◆ The calendar has all the event sign-ups; Thrift shop tab has thrift shop sign-ups.

→ How do I sign up for a philanthropy?

- ◆ Go on the website under the Calendar tab
- ◆ Click on any event, copy the google doc link, and sign up!

→ How and when do I use sign-up genius?

- ◆ You will only be using sign-up genius for thrift shop sign-ups
- ◆ Go on the website under the Thrift Shop tab, click on the link, and sign up!

→ How many hours are needed for Assisteens and parents?

- ◆ Assisteens must serve 30 hours each year, 15 of which must be served on philanthropic service projects.
- ◆ Parent or Legal Guardian of the Assisteens must serve 10 hours each year in support of Assisteens.
- ◆ Parents and Assisteens are encouraged to work in the Assistance League of Irvine (ALI) Thrift Shop on the floor, in the back room, or tagging merchandise.

→ How do I submit hours?

- ◆ Submit your meeting and philanthropy hours through your Track it Forward account.
- ◆ Assisteens report hours for themselves and their parents

→ Who is on the governing body?

- ◆ Look on the website under Roster tab/Governing Body Roster

→ Who is in charge of each philanthropy?

- ◆ Look on the website under Roster tab/Chairman Roster