



Assisteens Governing Body Meeting Minutes
March 3rd, 2025

Attendance:

- Attendance was taken and a quorum was met.

Call to Order: Kameron

Meeting called to order at 7:08pm

Reports

Chairman: Kamryn

- If a chairman is going to be absent, please email Kameron or Ms. Julie and write your reports on the meeting agenda
- Have members and parents join the Remind

Recording Security: Jolie

- Moved to adopt the February Governing Body meeting minutes as distributed and posted
- Vote passed
- Meeting minutes have been adopted as distributed and posted

V.C. Membership: Riley- Absent

- Nothing to report

V.C. New Members: Kyle - Absent

- Nothing to report

Philanthropy: Maddie- Absent

- Help the Homeless: planning an event
- Last month: many successful events beach cleanup, thrift store staffing day
- Farm and food lab: having an event on March 16th
- Help the homeless: having an event on April 12th
- Understaffing at many volunteer events and thrift store staffing

Assistant Philanthropy: Brandon- Absent

- Baby layettes: had an event on Feb 16th and an upcoming one on April 6th
- Krafts: had an event on February 8th
- Library: had an event on February 1st and March 1st
- RMH: all classes helped prepare breakfast or dinners
 - On March 8th there is a Mcbakers event .

V.C. Fundraising: Ella- Absent

- Working on scheduling another restaurant fundraiser towards end of march: Kebab shop

- There was a recycling event on March 15th

Assistant Treasurer: Lea

- Some reimbursement forms have been turned in
- They still need to be signed off and emailed

Corresponding Secretary: Ivy

- Wrote letters to Bruce and Audrey, which have not been sent.
 - They will be sent out on Wednesday

Publicity: Sammy- absent

- Nothing to report

Parliamentarian: Jason

- Nothing to Report

Junior Liaison: Isabella

- Nothing to report

Newsletter: Vine

- All governing body members send a newsletter article
- Need it by this Friday

Coordinator's Report: Ms. Campbell

- Parliamentarian: Will be voting and presenting the new slate
 - Jason will be reading and presenting the new slate at the meeting
 - Kameron will hold the vote: approval of the whole slate
- Lea or someone would need to present the new budget for philanthropies
 - Assistant Treasurers should be updating at every meeting our financial standing
 - Membership will take a vote to approve the new budget
 - Before next year's budget is sent out, it must be reviewed
 - Keep track of how much we are making from the thrift shop quarterly and present that at the meeting
 - With money from the thrift shop we are on track to meeting our \$9,000 goal
- Need to make a sign for publicity at different events and at the thrift store to raise awareness
 - Will be good to recruit new members at elementary school carnivals for the seventh grade class
 - Attract people at different events
- Need more volunteers for Library Crafts
 - Only two more months of library crafts until the library closes
- Operation School Bell is no longer doing school supplies- Different set up
 - No more meet and greets
 - Have extra money if the individuals want to buy their own school supplies
 - Assistants have been asked to do hygiene kits
- Ninth grade held a palatine event, however the event was not successful
 - Big Buddy Little Buddy event may need to be revamped
 - Big Buddy Little Buddy went well for earlier classes, however participation has gotten less, but there are more members now than before

- Is there any events or programs we feel should be improved on or get rid of
 - Should possibly put out a survey on member's opinions on events and programs/suggestions
 - Could have a QR code at the meeting and have members fill out a survey at the meeting
- At the meeting all chairmen will be introduced under each board member
 - Each chairman will stand up, present their job, and how much time it takes
- April will be a very busy month, chairman should try to get events done before May when people get busy with school
- Shirvan is working on an IVC Food Pantry Day, has asked if the head coordinator at the IVC Food Pantry will speak at our next meeting
- Next meeting falls over TUSD Spring Break and IUSD high school night for middle schoolers, attendance might be lower
- Talk to some board members about chairmanships and programs for the next year

Meeting Adjourned at 7:43pm

Respectfully submitted,
Jolie Wu
Recording Secretary